

Regular Meeting of the LITE Commission
Louisiana Immersive Technologies Enterprise
537 Cajundome Blvd., Suite 209
Lafayette, LA 70506

March 23, 2011 - 8:00 a.m.
MINUTES

Mark Zappi, Vice-Chairman, called the meeting to order at 8:09 a.m. – Roll Call

Commission Members:

Present:

Mark Zappi
Paula Carson
Bradd Clark
Robert Fudickar
Tom Cox

Absent:

Bobby Veazey
Don Briggs

A quorum of members was present the meeting was called to order by Mark Zappi.

Others present:

Monica Laverne, COO
Dr. Robert Twilley, Interim CEO
Tara McDonald, Executive Assistant/Reporter
Steve Oats, Legal Counsel
Marsha Sills, The Advocate
Madeline Broussard, Facility Manager

Scott Malo, Content Manager
Marisol Gladding, CG Artist
David Ducrest, Software Engineer
Erin Ryan, PR & Outreach Manager
Chuck Vincent, GDS
Gregg Gothreaux, LEDA

Meeting Minutes

Mark Zappi asked for motion to approve the January 26, 2011 regular meeting minutes.

1. Motion to approve the January 26, 2011 regular meeting minutes.

A. Motion by: Paula Carson

B. Second: Dr. Bradd Clark

C. Vote: Ayes-Unanimous Nays: None

Dr. Twilley, Interim CEO, reported on personnel issues including CEO Search, Chief Technology Officer and Venue Engineer positions. Discussions also included an overview of Lease Agreements, Data Center Reporting, Projects, and Capital Outlay.

Monica Laverne, COO, reported on Projects Listing.

Erin Ryan, PR & Outreach Manager, gave brief overview of past, present, and future tours and events.

Financial Statements

Paula Carson asked for a motion to approve the January and February 2011 financials including the amended budget.

2. Motion to approve the January and February 2011 financials with amended budget.

A. Motion by: Paula Carson

B. Second: Tom Cox

C. Vote: Ayes-Unanimous Nays: None

Strategic Planning Committee

Strategic Planning Committee presented a traditional draft outline including LITE's mission, vision, goals, core value's, SWOT analysis, along with action steps to achieve goals. Commission and employee feedback is strongly encouraged. The goal is to have LITE's Strategic Plan finalized and ready for approval at next Commission meeting.

3. Motion to accept Strategic Planning Committee Report.

A. Motion by: Bradd Clark

B. Second: Paula Carson

C. Vote: Ayes-Unanimous Nays: None

CEO Search Committee

CEO Search Committee members have been finalized. Dr. Bradd Clark will chair the committee and the first meeting will take place on April 4th. Excelerant, an organization which helps align people strategy to business strategy, is contracted and will lead the recruitment process. The candidates will be filtered through Dr. Clark and the Search Committee before final overview by Commission.

4. Motion to accept CEO Search Committee Report.

A. Motion by: Bradd Clark

B. Second: Mark Zappi

C. Vote: Ayes-Unanimous Nays: None

Contract Approvals

Monica Laverne, COO, presented contracts for approval including Digitech, Christi Digital, Oats & Hudson, Iamindpendent.com, Abacus Data Exchanged, LED CEA Capital Outlay, and Associated Design Group.

5. Motion to approve Contracts as listed; Digitech, Christi Digital, Oats & Hudson,

Iamindependent.com, Abacus Data Exchanged, LED CEA Capital Outlay, and Associated Design Group.

- A. Motion by: Paula Carson
- B. Second: Bradd Clark
- C. Vote: Ayes-Unanimous Nays: None

New Business

Chuck Vincent, President & CEO of Global Data Systems, Inc., presented a formal request for one year extension to current lease pending renegotiation of lease that expires in June of this year.

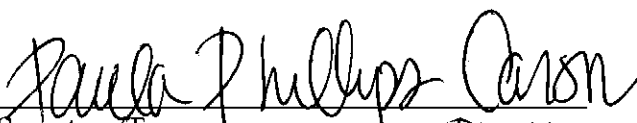
Steve Oats reminded Commission of May deadline for completion of Ethics reporting.

Next meeting tentatively schedule for Wednesday, April 20, 2011 at 8:00 a.m. at LITE, Staff Conference Room, Suite 209.

Adjournment

Being no further business, the meeting adjourned at 10:12 a.m.

Approved:


Secretary/Treasurer
LITE Commission Paula Phillips Carson